

MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
09/10/2013

Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 6:30 pm

ATTENDING: Board Members: Keith Seward, Jim Hoesly, Chris Narveson, Dean Streiff, Dennis Nielson and Pattie Salter

ABSENT: Robert Elkins

ALSO ATTENDING: Dale Hustad, Town Attorney

K. Seward called the meeting to order at 6:30 p.m.

1. Proof of Posting: P. Salter confirmed proper posting.
2. Approve Town Board Minutes:
 - a. 08/13/2013 Regular Town Board Meeting: C. Narveson moved to approve the minutes as presented. J. Hoesly 2nd. Motion carried.
3. Patrolman's Report:
 - a. 2014/2015 LRIP Biennial Program: D. Nielson reported that we currently do not have any large road construction projects planned. Nielson offered Edelweiss Road and the East half of Pioneer Road as possible projects for biennial cost sharing program. Projects must have a cost of \$100,000 to qualify. J. Hoesly noted that the first two corners of Pioneer Road are tight and could use re-engineering to make them safer. Without objection, K. Seward will call Jeff Wunschel and Travis Schreiber at Vierbicher to evaluate possible projects and estimates. The deadline for filing is October 4, 2013.
 - b. Truck Update: Badger Truck has given us an updated estimated delivery date of November 12th. D. Nielson and Eldon are going to Badger Truck tomorrow and will talk to our sales representative about the delay.
 - c. Subdivision Fog Seal: D. Nielson reported that fog sealing is complete in the subdivisions. The roads where fog seal was used look blacktopped. P. Salter reported that a resident in the Windmill Ridge neighborhood complained about not being able to walk or run on the road this summer and also about the excess dust.
4. Public Comments: C. Narveson reported that he has been researching installing natural gas lines and fiber optics in the Town. There would be upfront costs to install gas mains. He thought the Town may want to create a utility for these types of programs. Narveson asked the board to consider adding a budget line to explore these projects.
5. Finance Committee Report:
 - a. Accounts Receivable Aging List: D. Streiff reported that \$12 had been billed in August and \$24 has been billed in September. There is currently \$0 in outstanding receivables.
 - b. Accounting Reports w/Monthly Bank Reconciliation: D. Streiff reported that the August accounts balance.
 - c. Payment of Bills: D. Streiff moved to approve August checks 17244-17251 and ACH 84052. C. Narveson 2nd. D. Streiff noted that check number 17243 was a voided payroll check. Motion Carried.

D. Streiff moved to approve September checks 17252-17267 and ACH payments #10901, 49275, 66848, 50147, & 90391. C. Narveson 2nd. Motion Carried.

A year to date budget Comparison was included in the meeting packets.

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6. Clerk-Treasurer Report:

- a. Status of Home Repair Complaint on Pioneer Road: P. Salter reported that the residents had replied to our notice. They reported that they should complete the front roof by the end of August. D. Nielson reported that the front roof has been completed and the yard looks cleaned up. After a brief discussion, the board felt that the Clerk should verify with the Building Inspector that the repairs have been made and they are now in compliance with our ordinances. We do not need to respond to the complainant.
- b. Correspondence:
 - i. New Glarus Brewery Request to Name Drive – K. Seward explained that the process of assigning fire numbers in the Village is that the Police Chief assigns the fire numbers and submits them to County Zoning. If it were a town road, Green County Zoning would assign the fire numbers. The drive begins in the Village, switches over to the Town and winds back into the Village. There are several problems with the issue:
 - 1. When the Village police chief assigned the fire numbers, he miss assigned them.
 - 2. The request is for a driveway and not a road. The driveway was not built to Town road minimum requirements and cannot be a town road and must be maintained by the landowner.
 - 3. A fire number should be assigned to the waste water treatment facility
 - 4. Fire numbers should be displayed at the entrance of the drive and preferably also at the intersections where the buildings are located.

Without objection, K. Seward will meet with Dave Anderson and then summarize our suggestions in a letter to all parties.

- ii. Blue Ridge Development Corp Appeal Update: An informal conference was held on September 5 and heard both sides of the case. The Department of Revenue has until November 1 to file their ruling. K. Seward would like to discuss legal strategies in closed session. K. Seward moved and J. Hoesly 2nd to schedule a closed session with the assessor, our attorney and our board. Motion carried.
- iii. Code Publishing eCode 360 Annual Maintenance: The maintenance fee is \$880 for which our ordinances are kept online and we can send them our new legislation or changes as we go. Without objection, we will renew the maintenance agreement.
- iv. Put your Small Acreage to Work: If interested in attending the workshop, contact Pattie for registration.
- v. New Glarus Fire District – Preliminary Budget: K. Seward noted that the budget figures are based on last year's equalized values. Since our values went down this year, our share of the budget may be smaller.
- vi. Wisconsin Municipal Clerk's Conference: P. Salter reported on health insurance changes and the letter that each employer is required to provide to each employee who is eligible for health insurance coverage.

7. Chairman's Report

- a. Report on City of Monroe Meeting regarding Green County Solid Waste Transfer Station: K. Seward reported on the potential for an intergovernmental agreement for a joint Green County Solid Waste Transfer Station. Without objection K. Seward will look into the issue further. C. Narveson offered to

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help.

- b. Discuss Cooperative Boundary Agreement: K. Seward reported that the Village voted to suspend negotiation with the Town until after the Spring Election.

K. Seward suggested that the Town Board should begin to think of how the Town will address growth in the Town without Village sewer and water. Seward asked if we should be looking into establishing a sanitation district. D. Streiff moved to consider directives to the Plan Commission on future developments. C. Narveson 2nd. Motion carried.

- i. Legal challenges
 - 1. Rezoning
 - 2. Sanitary districts
 - 3. Relative costs to a developer

- 8. Plan Commission Report: Nothing to report.
- 9. Parks Report: The Barn workshop is Sunday night at 7 p.m. The Parks Commission is also organizing a tree pre-order sale.
- 10. Schedule Next Board Meeting: The next Regular Town Board meeting was scheduled for October 8 beginning at 6:30 p.m.

Budget meeting scheduled for October 22 at 6:30 p.m.

- 7. Closed Session per §19.84(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. J. Hoesly moved to recess into closed session, D. Streiff 2nd. Motion carried, recessed at 9:05 p.m.
- 8. Return to Public Session: D. Streiff moved to return to Public Session at 9:15 p.m., C. Narveson 2nd. Motion Carried.
- 9. Action on Closed Session: C. Narveson moved to allow a 3% wage adjustment for Susan McCallum effective August 28, 2013 per P. Salter's recommendation. J. Hoesly 2nd. Motion carried.
- 15. Adjourn: Discussion ended at 9:18 p.m. J. Hoesly moved to adjourn, 2nd by D. Streiff. Motion carried.